

MINUTES
SAN JUAN COUNTY FIRE DISTRICT #4
BOARD OF COMMISSIONERS
Special Meeting
September 27, 2023

Commissioner Bordvick called the Special Meeting of the Board of Fire Commissioners for SJCFD #4 to order at 3:01 P.M. The meeting was held with all participants in-person at the Station 41 Fire Hall training room.

Those present were Commissioners Duane Bordvick and Rebecca Smith, Chief Adam Bigby, Secretary Kim Herrenkohl and candidate Summer Hagge.

There were no guests and there was no change to the agenda.

Commissioner Smith making a **Motion** to approve the Employment Agreement with Summer Hagge for the Administrative Coordinator/Board Secretary position, with Commissioner Bordvick making the second. The **Motion Passed** unanimously.

Commissioner Smith making a **Motion** for the Commissioners to sign the Certificate of Appointment to appoint Summer Hagge to the Board Secretary position, with Commissioner Bordvick making the second. The **Motion Passed** unanimously.

A 3:30 p.m. appointment with a local notary is scheduled after this Board meeting where Chair Bordvick will read the Oath of Office to Summer Hagge and she will recite the Oath and sign the Oath and her signature will be notarized.

There was no executive session.

Chair Bordvick adjourned the Special meeting at 3:07 P.M.

NEXT MEETING:

- Regular Meeting – October 17, 2023 at 4:00 P.M.



Chair Duane Bordvick



Secretary Kim Herrenkohl