

MINUTES
SAN JUAN COUNTY FIRE DISTRICT #4
BOARD OF COMMISSIONERS
Special Meeting
October 9, 2020

Chair Rebecca Smith called the Special meeting of the Board of Fire Commissioners for SJCFD #4 to order at 1:30 PM. The meeting was held via Zoom.

Those present were Commissioners Rebecca Smith and Duane Bordvick, Phil Paige and Acting Fire Chief Jim Ghiglione and staff Susan Sanchez. Guest Mark Risen.

Chair Smith thanked Mark for attending the meeting today and the work accomplished in looking for a fire chief. Mr. Risen explained about some housekeeping details regarding the confidential information that had been sent to us about the top seven candidates.

The commissioners discussed what the next step in the process would be. Mr. Risen explained his idea of different panels or groups interviewing each candidate and a pool of questions that could or could not be asked of the candidates. He would send the list. He recommends that the first round of interviews be with the commissioners only.


The Commissioners would like to see the top final two or three candidates interact with the volunteers, staff and community members. The Commissioners had reviewed the recommended applications and adjusted their ranking order. Mr. Risen will work out the details about background checks with Acting Chief Ghiglione and let him know their timing. Mr. Risen said that he was pleased that there were a total of twenty-two applications submitted.

At 2:15 PM Chair Smith announced that the Board will be going into executive session pursuant to RCW 42.30.110(g) Personnel for fifteen minutes with no action to follow.

Chair Smith adjourned the executive session and special meeting at 2:35 PM.



Chair Rebecca Smith


Adm. Asst. Susan Sanchez